



Open Report on behalf of Andrew Crookham, Executive Director - Resources

Report to:	Overview and Scrutiny Management Board
Date:	29 June 2023
Subject:	Overview and Scrutiny Management Board Work Programme

Summary:

This item informs the Board of its current work programme for 2023.

Actions Required:

This item is for information only.

1. Background

Work Programme

The current version of the work programme for the Overview and Scrutiny Management Board is set out in Appendix A.

Executive Forward Plan

The Executive Forward Plan of key decisions is set out at Appendix B. This is background information for the Board to ensure that all key decisions are scrutinised by the relevant scrutiny committee.

2. Conclusion

This item is to inform the Overview and Scrutiny Management Board of its current work programme for 2023, which is attached at Appendix A to this report.

3. Consultation

a) Risks and Impact Analysis

Not Applicable

4. Appendices

These are listed below and attached at the back of the report	
Appendix A	Overview and Scrutiny Management Board – Work Programme
Appendix B	Forward Plan of Key Decisions

5. Background Papers

No background papers as defined in section 100D of the Local Government Act 1972 were relied upon in the writing of this report.

This report was written by Nigel West, Head of Democratic Services and Statutory Scrutiny Officer, who can be contacted by e-mail at nigel.west@lincolnshire.gov.uk

OVERVIEW AND SCRUTINY MANAGEMENT BOARD

Each agenda includes the following standard items:

- Call-in (if required)
- Councillor Call for Action (if required)

29 June 2023			
Item		Contributor	Purpose
1.	Corporate Plan Success Framework 2022/23 – Quarter 4	Caroline Jackson, Head of Corporate Performance	Pre-Decision Scrutiny (Executive decision on 4 July 2023)
2.	Business World ERP System Re-Design – Progress Report	Andrew McLean, Assistant Director – Corporate Transformation, Programmes and Performance Louisa Harvey, Interim Head of Corporate Systems Sadie Rossington, Senior Project Officer	Performance Scrutiny
3.	Deepings Leisure Centre	Jayne Sowerby-Warrington, Assistant Director - Corporate Property	Pre-Decision Scrutiny (Executive decision on 4 July 2023)
4.	Review of Financial Performance 2022/23	Michelle Grady, Assistant Director – Finance	Pre-Decision Scrutiny (Executive decision on 4 July 2023)
5.	Treasury Management Annual Report 2022/23	Karen Tonge, Treasury Manager Sue Maycock, Strategic Finance Lead - Technical Robert Baxter, Link Asset Services	Performance Scrutiny

29 June 2023			
Item	Contributor	Purpose	
6.	Property Services Re-Commissioning	Jayne Sowerby-Warrington, Assistant Director - Corporate Property	Pre-Decision Scrutiny (Executive decision on 4 July 2023)

24 August 2023			
Item	Contributor	Purpose	
1.	Corporate Plan Success Framework 2023/24 – Quarter 1	Caroline Jackson, Head of Corporate Performance	Pre-Decision Scrutiny (Executive decision on 5 September 2023)
2.	Entering into a Section 113 Agreement for the continuous rolling review of single person discount for council tax collection/recovery	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 5 September 2023)
3.	Revenue Budget Monitoring Report 2023/24 – Quarter 1 to 30 June 2023	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 5 September 2023)
4.	Capital Budget Monitoring Report 2023/24 – Quarter 1	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 5 September 2023)
5.	Overview and Scrutiny Annual Report 2022-23	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Performance Scrutiny

24 August 2023		
Item	Contributor	Purpose
<p>6. Overview and Scrutiny Work Programmes</p> <ul style="list-style-type: none"> • Children and Young People Scrutiny Committee • Public Protection and Communities Scrutiny Committee 	<p>CLlr Rob Kendrick, Chairman of Children and Young People Scrutiny Committee</p> <p>CLlr Nigel Pepper, Chairman of Public Protection and Communities Scrutiny Committee</p>	Performance Scrutiny

28 September 2023		
Item	Contributor	Purpose
<p>1. Transformation Programme Update (with a focussed overview on Smarter Working)</p>	<p>Clare Rowley, Head of Transformation</p> <p>Andrew McLean, Assistant Director – Corporate Transformation, Programmes and Performance</p> <p>Karen Cassar, Assistant Director – Highways</p> <p>Tony Kavanagh, Assistant Director – Human Resources and Organisational Support</p> <p>Jayne Sowerby-Warrington, Assistant Director - Corporate Property</p>	Performance Scrutiny
<p>2. People Management Update - Quarter 1</p>	<p>Tony Kavanagh, Assistant Director – HR and Organisational Support</p>	Performance Scrutiny
<p>3. Update on IMT Services - Project Portfolio</p>	<p>Donna Fryer, Head of Portfolio and Resources</p>	Performance Scrutiny

28 September 2023			
Item		Contributor	Purpose
4.	Treasury Management Performance 2023/24 - Quarter 1 to 30 June 2023	Karen Tonge, Treasury Manager	Performance Scrutiny
5.	Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Environment and Economy Scrutiny Committee • Highways and Transport Scrutiny Committee • Flood and Water Management Scrutiny Committee 	Cllr Ian Carrington, Chairman of Environment and Economy Scrutiny Committee Cllr Mike Brookes, Chairman of Highways and Transport Scrutiny Committee Cllr Tom Ashton, Chairman of Flood and Water Management Scrutiny Committee	Performance Scrutiny

26 October 2023			
Item		Contributor	Purpose
1.	Publication of Infrastructure Funding Statement	Brendan Gallagher, Principal Planning Officer – Infrastructure	Pre-Decision Scrutiny (Leader decision between 6 and 10 November 2023)
2.	Performance of the Corporate Support Services Contract	Sophie Reeve, Assistant Director - Commercial Arnd Hobohm, Serco Contract Manager	Performance Scrutiny
3.	Health and Safety Annual Report 2022/23	Fraser Shooter, Health and Safety Team Leader	Performance Scrutiny

26 October 2023		
Item	Contributor	Purpose
4. Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> Adults and Community Wellbeing Scrutiny Committee Health Scrutiny Committee 	Cllr Hugo Marfleet, Chairman of Adults and Community Wellbeing Scrutiny Committee Cllr Carl Macey, Chairman of Health Scrutiny Committee	Performance Scrutiny

30 November 2023		
Item	Contributor	Purpose
1. Corporate Plan Success Framework 2023/24 – Quarter 2	Caroline Jackson, Head of Corporate Performance	Pre-Decision Scrutiny (Executive decision on 5 December 2023)
2. People Management Update - Quarter 2	Tony Kavanagh, Assistant Director – HR and Organisational Support	Performance Scrutiny
3. Revenue Budget Monitoring Report 2023/24 – Quarter 2 to 30 September 2023	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 5 December 2023)
4. Capital Budget Monitoring Report 2023/24 – Quarter 2 to 30 September 2023	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 5 December 2023)
5. Treasury Management Performance 2023/24 - Quarter 2 to 30 September 2023	Karen Tonge, Treasury Manager	Performance Scrutiny

30 November 2023		
Item	Contributor	Purpose
6. Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Children and Young People Scrutiny Committee • Public Protection and Communities Scrutiny Committee 	Cllr Rob Kendrick, Chairman of Children and Young People Scrutiny Committee Cllr Nigel Pepper, Chairman of Public Protection and Communities Scrutiny Committee	Performance Scrutiny

21 December 2023		
Item	Contributor	Purpose
1. Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Environment and Economy Scrutiny Committee • Highways and Transport Scrutiny Committee 	Cllr Ian Carrington, Chairman of Environment and Economy Scrutiny Committee Cllr Mike Brookes, Chairman of Highways and Transport Scrutiny Committee	Performance Scrutiny

To be Scheduled

- Legal Services Company Update (Sept/Oct)

For more information about the work of the Overview and Scrutiny Management Board please contact Tracy Johnson, Senior Scrutiny Officer, by e-mail at

Tracy.Johnson@lincolnshire.gov.uk

FORWARD PLAN OF KEY DECISIONS FROM 03 JULY 2023

PUBLISH DATE 1 JUNE 2023

DEC REF	MATTERS FOR DECISION	REPORT STATUS	DECISION MAKER AND DATE OF DECISION	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	DOCUMENTS TO BE CONSIDERED	OFFICER(S) FROM WHOM FURTHER INFORMATION CAN BE OBTAINED AND REPRESENTATIONS MADE (All officers are based at County Offices, Newland, Lincoln LN1 1YL unless otherwise stated)	DIVISIONS AFFECTED
I029284	Substance Misuse Recommissioning	Open	Executive 4 Jul 2023	To be considered by the Adults and Communities Scrutiny Committee.	Reports	Senior Commercial and Procurement Officer Tel: 07876545811 Email: reena.fehnert@lincolnshire.gov.uk	All divisions
I029559	Review of Financial Performance 2022-23	Open	Executive 4 Jul 2023	Overview and Scrutiny Management Board	Reports	Strategic Finance Lead (Corporate) E-mail: adam.hopley@lincolnshire.gov.uk	N/A
I029605	Property Services Re-Commissioning	Open	Executive 4 Jul 2023	Overview and Scrutiny Management Board, CLT, Relevant stakeholders including Procurement, Finance and Legal	Reports	Assistant Director of Corporate Property E-mail: jayne.sowerby-warrington@lincolnshire.gov.uk	All Divisions
I029668	Deepings Leisure Centre	Open	Executive 4 Jul 2023	Overview and Scrutiny Management Board – 29 June 2023	Reports	Head of Property Strategy and Business Operations Tel: 07768 443294 Email: juliet.slater@lincolnshire.gov.uk	Market Deeping
I029610	Skegness PRN Package	Open	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) Between 10 Jul 2023 and 14 Jul 2023	Highways colleagues and utility companies	Reports	Senior Project Leader E-mail: steve.brooks@lincolnshire.gov.uk	Skegness North; Skegness South
I029250	Winter Service Plan 2023	Open	Executive Councillor: Highways, Transport and IT Between 24 Jul 2023 and 31 Jul 2023	Place DLT Highways and Transport Scrutiny Committee (17 July 2023)	Reports	Head of Highways, Client and Contract Management E-mail: jonathan.evans@lincolnshire.gov.uk	All Divisions

I029609	Approval to procure contracts for Post-Mortem and Mortuary Facilities	Open	Executive Councillor: NHS Liaison, Integrated Care System, Registration and Coroners Between 31 Jul 2023 and 4 Aug 2023	Public Protection and Communities Scrutiny Committee	Reports	Senior Commercial and Procurement Officer E-mail: fiona.fielding@lincolnshire.gov.uk	All Divisions
I029669	New Lincolnshire Secure Children's Home Build	Exempt	Executive 5 Sep 2023	Directorate Leadership Team Corporate Leadership Team Legal Services Finance Children and Young People Scrutiny Committee	Reports	Interim Head of Capital Reform & Education Sufficiency E-mail: matthew.clayton@lincolnshire.gov.uk	
I029262	Holbeach William Stukeley Primary School - Single Class Extension, Hall and Staffroom Extension	Exempt	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) Between 18 Sep 2023 and 22 Sep 2023	Children and Young People Scrutiny Committee (21 July 2023)	Reports	Head of Property Development E-mail: dave.pennington@lincolnshire.gov.uk	Holbeach
I029533	The Maples Short Breaks Provision - Re-commissioning	Open	Executive Councillor: Children's Services, Community Safety, Procurement and Migration Between 18 Sep 2023 and 22 Sep 2023	Parents and Carers, and service users Children and Young People Scrutiny Committee	Reports	Programme Manager - Children's Services (SEND) E-mail: eileen.mcmorrow@lincolnshire.gov.uk	All Divisions
I029446	Food Waste Disposal Contract Procurement	Open	Executive Councillor: Waste and Trading Standards Between 18 Sep 2023 and 22 Sep 2023	Environment and Economy Scrutiny Committee	Reports	Head of Waste E-mail: mike.reed@lincolnshire.gov.uk	All Divisions

I029445	Waste Transfer Station Improvements	Open	Executive Councillor: Waste and Trading Standards Between 18 Sep 2023 and 22 Sep 2023	Environment and Economy Scrutiny Committee	Reports	Head of Waste E-mail: mike.reed@lincolnshire.gov.uk	All Divisions
I029251	Highway Works, Professional Services and Traffic Signals Contract Extension	Open	Executive Councillor: Highways, Transport and IT Between 18 Sep 2023 and 25 Sep 2023	Place DLT Highways and Transport Scrutiny Committee (11 September 2023)	Reports	Head of Highways, Client and Contract Management E-mail: jonathan.evans@lincolnshire.gov.uk	All Divisions
I027897	Grantham Future High Street Fund - Station Approach	Open	Executive Councillor: Highways, Transport and IT Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) Between 18 Sep 2023 and 22 Sep 2023 Between 18 Sep 2023 and 22 Sep 2023	Highways and Transport Scrutiny Committee	Reports	Senior Project Leader (Major Schemes) E-mail: teresa.james@lincolnshire.gov.uk	Grantham Barrowby; Grantham East; Grantham North; Grantham South; Grantham West
I029285	North Hykeham Relief Road - Planning Application	Open	Executive 3 Oct 2023	Local Councillors and appropriate statutory bodies Highways and Transport Scrutiny Committee	Reports	Head of Highways Infrastructure E-mail: Sam.edwards@lincolnshire.gov.uk	Eagle and Hykeham West
I029249	Highways Infrastructure Asset Management Plan 2023	Open	Executive Councillor: Highways, Transport and IT Between 30 Oct 2023 and 6 Nov 2023	Place LT Highways and Transport Scrutiny Committee (23 October 2023)	Reports	Head of Highways, Client and Contract Management E-mail: jonathan.evans@lincolnshire.gov.uk	All Divisions

I029248	Highways Infrastructure Asset Management Policy	Open	Executive Councillor: Highways, Transport and IT Between 30 Oct 2023 and 6 Nov 2023	Place DLT Highways and Transport Scrutiny Committee (23 October 2023)	Reports	Head of Highways, Client and Contract Management E-mail: jonathan.evans@lincolnshire.gov.uk	All Divisions
I029631	Wellbeing Service Recommissioning	Open	Executive 5 Dec 2023	Adults and Community Wellbeing Scrutiny Committee	Reports	Programme Manager E-mail: sean.johnson@lincolnshire.gov.uk	All Divisions
I028654	Gosberton House Academy - New Block Extension and External Works as part of the SEND Building Communities of Specialist Provision Strategy	Exempt	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) Between 22 Jan 2024 and 26 Jan 2024	Children and Young People Scrutiny Committee	Reports	Head of Property Development E-mail: dave.pennington@lincolnshire.gov.uk	